

**12th Annual Autumn Harvest Craft Show  
Saturday Oct. 26, 2019  
9:00 a.m. to 3:00 p.m.**

**Ottawa-Glandorf High School, 630 Glendale Ave., Ottawa, Oh 45875  
Sponsored by Friends of the Putnam County District Library**

We are a non-profit organization committed to financially aiding the Putnam County District Library system. Last year over 2025 potential customers attended our show which featured 150 booths. The show will be extensively advertised in newspapers, on television, radio, flyers, church bulletins, yard signs, billboard, internet, Facebook and various publications.

We are accepting quality hand-crafted items made by the exhibitor. To maintain the quality of our show and to be fair to all vendors SALE or ½ Price signs will not be allowed. New exhibitors please enclose a picture of your craft and/or booth set-up. Direct sales (i.e. Tastefully Simple, Pampered Chef, etc.) will be filled on a first come-first serve basis with only one of each company being accepted. (Must list company name on application).

Last year's exhibitors will have until May 15th to reserve the same space or request a change. We can't guarantee your choice after that date. An early return for both previous and new exhibitors will increase your chances of acceptance and location preference. Spaces are available in the gym, multi-purpose room (small gym), foyer, cafeteria, limited hallway, balcony above gym and outside. PLEASE NOTE: DUE TO ACT TESTING THE HALLWAY SPACES 118-144 WILL NOT BE AVAILABLE. Please choose a different area if you were in one of those locations in previous years. You may not transfer your booth without prior approval.

Set up time will be Friday, Oct. 25<sup>th</sup>, from 7:00 p.m. to 9:00 p.m. and Saturday, Oct. 26<sup>th</sup>, from 6:00 a.m. until 8:45 a.m. Your vehicles must be moved after unloading and before set up. The day of the show your vehicles must be moved to the grassy area by the football field (weather permitting). If inclement weather use the Goodwill lot across the street or far end of the parking lot.

Complimentary cinnamon rolls and coffee will be available during set-up from 7:00 a.m. to 9:00 a.m. Lunch will be available for purchase from 10:30 A.M. until 1:00 p.m. or until sold out. Lunch delivery will be available if preferred.

Letters of acceptance and show information will be mailed in September. Also consider your cashed check an acceptance. For questions or more information call 419-659-5478 or e-mail [friendscraftshow@yahoo.com](mailto:friendscraftshow@yahoo.com)

The state of Ohio requires all exhibitors to have a transient or business vendor's license. It is the responsibility of the exhibitor to charge, collect and report state sales tax. For more information contact the State of Ohio Tax Department at 1-800-282-1782 or [www.state.oh.us/tax](http://www.state.oh.us/tax).

