

All payments must be made prior to delivery of the information.

## **Public Information Request Form**

Name	D	Date	
Telephone Number	Fax Number		
Address			
City	State	Zip	
To expedite your request, be as specific as pointerest.	ossible. Include document dates, and	other details about the records of	
Items Requested (be specific)			
After your request is reviewed, the PCDL Direction of the total cost when contacted.	ector will contact you. Duplication fee	s are listed below; you will be notified	
Regular copies05 per page Fax rate – 2.00 for the first five pages, \$1.00 CDs or disks - \$5/disk + \$25/hour data proce	ssing fee	act cost	