

January 30, 2008

Minutes of a Special Meeting of the Board of Trustees of Putnam County District Library held at Putnam County Educational Services Center, Ottawa, Ohio 4:30 p.m., Tuesday, January 30, 2008

Present: Keith Kahle, Larry Bracken, Mary Lieb, Beth Myers, Nancy Turner, and Janice Crawfis.

Others: Kelly Ward, Director; Nancy Stauffer, Clerk-Treasurer

- I. **EXECUTIVE SESSION.** Motion was made by Janice Crawfis and seconded by Mary Lieb at 4:35 p. m. to go into executive session to discuss personnel matters. All voted yes on the roll call vote.
- II. **EXECUTIVE SESSION.** Motion was made by Beth Myers and seconded by Mary Lieb at 5:16 p. m. return to regular session. All voted yes on the roll call vote.
- III. **PERSONNEL.** Motion was made by Keith Kahle and seconded by Janice Crawfis to take disciplinary act as a result of the insubordination by Judith Doty toward her immediate supervisor on January 25, 2008. Disciplinary action will be in the form of two weeks suspension without pay and a permanent transfer to Fort Jennings Branch Library and to implement other actions consistent with this matter and have the Director monitor this situation and report back to the Board at its conclusion. All voted yes on the roll call vote.

ADJOURNMENT. There being no further business the meeting was adjourned at 5:25 p.m., on motion by Keith Kahle. The next regular board meeting will be held on Tuesday, February 19, 2008, at 4:30 p.m.

Secretary

President