

**Minutes of a Special Meeting of the Board of Trustees of Putnam County District Library held at Putnam County Educational Services Center, Ottawa, Ohio 4:30 p.m., Wednesday, March 3, 2010**

**Present:** Beth Myers, Keith Kahle, Virginia Schroeder, Dale Nienberg, Ginger O'Malley, Mary Lieb, and Janice Crawfis.

**Others:** Kelly Ward, Director; Nancy Stauffer, Fiscal Officer

**Guests:** Gary Ungerer and Tony Hovest, Technicon Design Group

**Press:** Nancy Kline, Lima News and Sara Bailey, Putnam County Sentinel

**Public:** Donald Schroeder

**PLEDGE OF ALLEGIANCE.**

New Business

Gary Ungerer and Tony Hovest of Technicon Design Group reviewed all alternates related to the construction bids with the Board. The Board discussed the alternate G1 concrete parking lot alternate at length, discussing the pros and cons of concrete and asphalt. Discussed that each application would require periodic sealing and maintenance, concrete every 8 to 10 years and asphalt every 2-3 years. The cost to seal concrete is greater than asphalt. Discussed that, the installation of either application would be closely monitored and tested for durability and quality. Board members also commented that concrete was cleaner and greener than asphalt.

- A. ACCEPT BUILDING CONSTRUCTION CONTRACT ALTERNATES.** Motion was made by Keith Kahle and seconded by Virginia Schroeder to accept all building alternates: G1, G2, G3, G4, G5, G6, G7, G8, E1, and E2. All voted yes on the roll call vote.

Technicon Design Group made the following recommendation for contract award:

**General Trades: Westerheide Developers, Inc., Sidney, Ohio**

Base Bid:	\$ 1,373,600.00
Alternate G1	\$ 19,800.00
Alternate G2	\$ 6,540.00
Alternate G3	\$ 24,200.00
Alternate G4	\$ 7,150.00
Alternate G5	\$ 4,340.00
Alternate G6	\$ 820.00
Alternate G7	\$ 2,140.00
Alternate G8	\$ 11,450.00
<b>Total Contract Amount</b>	<b>\$1,450,040.00</b>

**Plumbing Contract: L.R. Babcock, Napoleon, Ohio**

Base Bid: \$ 65,350.00  
Total Contract Amount \$ 65,350.00

**HVAC Contract: All-Temp Refrigeration, Delphos, Ohio**

Base Bid: \$ 317,945.00  
Total Contract Amount \$ 317,945.00

**Electrical Contract: Bodie Electric, Fostoria, Ohio**

Base Bid: \$ 284,600.00  
Alternate E-1 \$ 22,500.00  
Alternate E-2 \$ 18,600.00  
Total Contract Amount \$ 325,700.00

**Fire Protection Contract: Shambaugh & Sons, Maumee, Ohio**

Base Bid: \$ 87,598.00  
Total Contract Amount: \$ 87,598.00

- B. BUILDING CONSTRUCTION CONTRACTS.** Motion was made by Keith Kahle and seconded by Beth Myers to enter into contracts with the apparent lowest bidders as recommended by Technicon Design Group. General Trades: Westerheide Developers, Inc., Sidney, Ohio total amount of \$1,450,040.00; Plumbing Contract: L.R. Babcock, Napoleon, Ohio total amount of \$65,350.00; HVAC Contract: All-Temp Refrigeration, Delphos, Ohio total amount of \$317,945.00; Electrical Contract: Bodie Electric, Fostoria, Ohio total amount of \$325,700.00; Fire Protection Contract: Shambaugh & Sons, Maumee, Ohio total amount of \$87,598.00. All voted yes on the roll call vote.

Technicon Design Group will prepare all contracts. The process will take approximately two to three weeks.

- C. OPAL I GRANT RESOLUTION.** The Director presented information on the OPAL I Grant thru the State Library and OPAL II Grant in conjunction with Connect Ohio. The Director recommended that we apply only for the OPAL I Grant due to the high matching or in-kind cost associated with the OPAL II grant. Motion was made by Janice Crawfis and seconded by Mary Lieb to approve Resolution 3-2010 authorizing the participation in the statewide grant application for the Department of Commerce's National Telecommunications Information Administration (NITA) Broadband Technology Opportunities Program (BTOP) funds for 25 computers. All voted yes on the roll call vote.

The Board members set a Board Study session to be held to view DVD's from NORWELD for Tuesday, March 9, 2010 at the ESC.

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**ADJOURNMENT.** There being no further business the meeting was adjourned at 6:16 p.m., on motion by Beth Myers. The next regular board meeting will be held on Tuesday, March 16, 2010 at 4:30 p.m.

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Secretary

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President