

February 28, 2011

Minutes of a Special Meeting of the Board of Trustees of Putnam County District Library, at the Putnam County District Library, Ottawa, Ohio at 4:30 p.m., Monday, February 28, 2011

Board: Keith Kahle, Dale Nienberg, Beth Myers, Janice Crawfis, Paulette Smith, Ginger O'Malley and Mary Lieb

Administration: Kelly Ward, Director; Nancy Stauffer, Fiscal Officer

PLEDGE OF ALLEGIANCE

BUILDING CHANGE ORDER. Motion was made by Beth Myers and seconded by Janice Crawfis to authorize the cost to install tempered safety glass in all areas of the children's entry except openings that are meant to be doorways. All voted yes on the roll call vote.

PURCHASE OF DESKS FOR EARLY LITERACY COMPUTERS FOR ALL LOCATIONS. Motion was made by Dale Nienberg and seconded by Ginger O'Malley to authorize Kelly Ward, Director, to purchase (6) desks and (12) chairs for the Early Literacy computers from the Jean Sewell Trust Fund. All voted yes on the roll call vote.

SET PERMANENT APPROPRIATIONS FOR JOHN SEWELL TRUST FUND AND JEAN SEWELL TRUST FUND (Resolution 3-2011). Motion was made by Mary Lieb and seconded by Paulette Smith to set permanent appropriations for John Sewell Trust Fund Capital Outlay for \$35,000.00 and for Jean Sewell Trust Fund Capital Outlay for \$6,000.00. All voted yes on the roll call vote.

ADJOURNMENT. There being no further business the meeting was adjourned at 5:32 p.m., on motion by Beth Myers. The next regular board meeting will be held on Tuesday, March 15, 2011, at 4:30 p.m. at the Putnam County District Library.

Secretary

President