

Minutes of a Special Meeting of the Board of Trustees of Putnam County District Library held at Putnam County District Library, Ottawa, Ohio 1:30 p.m., November 29, 2011

Present: Paulette Smith, Keith Kahle, Dale Nienberg, Mary Lieb, Beth Myers and Janice Crawfis

Others: Kelly Ward, Director; Nancy Stauffer, Fiscal Officer

PLEDGE OF ALLEGIANCE

- A. **2012 APPROPRIATIONS DISCUSSION:** The Fiscal Officer and Director presented a draft of the 2012 Appropriations. The content of the draft report was discussed at length. The Director discussed the purchase EScience Library, Ohio Memory Project, and Freegal. EScience is a database that can be used for science research. The Ohio Memory Project is a collection of school yearbooks. Our yearbooks would be scanned and included with the collection and our patrons would have access from our website. Freegal is a downloadable music program that our patrons could access. Dale questioned the remaining life of the van and did we have funds set aside for the purchase of a new one when necessary. We discussed the balance of the Special Projects fund could be used for the purchase along with General Fund monies. No action was taken.
- B. **EVALUATION FORMS.** The Board members discussed the structure and content of the evaluation forms for the Director and Fiscal Officer. No action was taken.

ADJOURNMENT. There being no further business the meeting was adjourned at 4:30 p.m., on motion by Beth Myers. The next regular board meeting will be held on Tuesday, December 20, 2011 at 4:30 p.m.

Secretary

President