

Minutes of a Special Meeting of the Board of Trustees of Putnam County District Library held at Putnam County District Library, Ottawa, Ohio 9:00 a.m., September 2, 2011

Present: Paulette Smith, Keith Kahle, Ginger O'Malley, Dale Nienberg, Mary Lieb, and Janice Crawfis

Others: Kelly Ward, Director; Nancy Stauffer, Fiscal Officer

PLEDGE OF ALLEGIANCE

A. **KALIDA LIBRARY LOCATION FURNITURE PURCHASE.** The Director presented four quotes from area cabinet vendors for the shelving end panels and circulation desk at the Kalida Library location. The quotes presented were: Blanchard Woodshop \$12,550.00; Glandorf Lumber \$8,155.00; Hoehn Cabinets \$5,330.00; and Ted Verhoff Builders and Cabinets \$7,445.00. Motion was made by Dale Nienberg and seconded by Janice Crawfis to award the project to Hoehn Cabinets for \$5,330.00. All voted yes on the roll call vote.

B. **FUNDS FOR FURNITURE PURCHASE.** Motion was made Janice Crawfis and seconded by Paulette Smith approve the purchases for the furnishings for the Kalida Library location as \$8,685.96 from the Virginia Zirkle Bequest Fund and \$2,314.04 from the Jean R. Sewell Trust Fund. All voted yes on the roll call vote.

C. **APPROPRIATIONS MODIFICATION (Resolution 8-2011).** Motion was made by Dale Nienburg and seconded by Ginger O'Malley to increase appropriations in the Virginia Zirkle Fund, Capital Outlay account by \$8,685.96 for a total of \$15,135.96 and the Jean R. Sewell Fund, Capital Outlay account by \$2,500.00 for a total of \$8,500.00.

D. **COMMENTS FROM INDIVIDUAL BOARD MEMBERS:** none

ADJOURNMENT. There being no further business the meeting was adjourned at 9:40 a.m., on motion by Dale Nienberg. The next regular board meeting will be held on Tuesday, September 20, 2011 at 4:30 p.m.

Secretary

President