

January 31, 2012

Minutes of a Special Meeting of the Board of Trustees of Putnam County District Library held at Putnam County District Library, Ottawa, Ohio 4:30 p.m., January 31, 2012

Present: Beth Myers, Paulette Smith, Ginger O'Malley, Dale Nienberg, Mary Lieb, Janice Crawfis, and Denny Mumaw

Others: Kelly Ward, Director; Nancy Stauffer, Fiscal Officer

PLEDGE OF ALLEGIANCE

- A. **SEWELL TRUST FUNDS.** The Director presented the Board with a list of proposed items to be purchased for each branch library. The list was discussed at length prior to the motion being made by Paulette Smith and seconded by Mary Lieb to approve Jean R. Sewell Trust Fund, Capital Outlay appropriations of \$25,000.00. All voted yes on the roll call vote.
- B. **TRUSTEE MANUAL.** The Director provided each Board member with a copy of the current Trustee Manual. Board President, Dale Nienberg, appointed Ginger O'Malley, Denny Mumaw, and Janice Crawfis to review the Trustee Manual and make recommendations for changes.
- C. **LEIPSIC LIBRARY.** The Director discussed with the Board that a portion of the decorative tree was removed from the children's play area at the Leipsic Library location which resulted in several layers of paint being removed. She commented that the building was older and there is a possibility that there is lead paint under the current paint. The Board discussed at length whether it is the Library's or Village's responsibility to test for lead. The Fiscal Officer commented that the agreement with the Village of Leipsic states that the Village will "provide for the upkeep and repair for the interior and exterior of the building". The Board discussed several companies in the area that could provide testing for lead paint.
- D. **COMMENTS FROM INDIVIDUAL BOARD MEMBERS:** none

ADJOURNMENT. There being no further business the meeting was adjourned at 6:11 p.m., on motion by Denny Mumaw. The next regular board meeting will be held on Tuesday, February 21, 2012 at 4:30 p.m.

Secretary

President