

July 16, 2013

Minutes of a Regular Meeting of the Board of Trustees of Putnam County District Library held at Putnam County District Library, Ottawa, Ohio 4:30 p.m., July 16, 2013

Board: Dale Nienberg, Paulette Smith, Beth Myers, Janice Crawfis, Denny Mumaw, and Nichol Hohenbrink

Administration: Kelly Ward, Director; Nancy Stauffer, Fiscal Officer

Public: Judy Ruen and Dan Stone with Van Horn, Hoover and Associates

PLEDGE OF ALLEGIANCE

- A. **REGULAR MINUTES.** The minutes of the June 18, 2013 regular meeting were approved on motion by Beth Myers and seconded by Denny Mumaw. All voted yes on the roll call vote except Nichol Hohenbrink who abstained.
- B. **BILLS AND FINANCIAL REPORTS.** The June bills and financial reports were approved, on motion by Nichol Hohenbrink and seconded by Paulette Smith. All voted yes on the roll call vote.
- C. **PETTY CASH REPORT.** The petty cash report for June was presented noting the following revenue: fines and fees \$766.98 and copies \$355.55.
- D. **GIFTS.** Accepted the following donations: Memorial Fund \$408.53 as listed on the petty cash reports, on motion by Janice Crawfis and seconded by Denny Mumaw. All voted yes on the roll call vote.
- E. **DIRECTOR'S REPORT.** Kelly Ward, Director, presented her Directors Report from June (see attached report)

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NEW BUSINESS

- F. **WAIVER OF RESTRICTIONS FOR INLOT 1581 ON PUTNAM PARKWAY.** Dan Stone from Van Horn, Hoover and Associates was present to request a Waiver of Restriction concerning the exterior finish for the new building being constructed by Trilogy Health Services, LLC. across from the Library on Putnam Parkway. Motion was made by Janice Crawfis and seconded by Paulette Smith to approve the Waiver of Restriction as presented with an exterior finish of 55% brick and 45% fiber cement siding. All voted yes on the roll call vote.
- G. **2013 APPROPRIATIONS MODIFICATIONS (RESOLUTION 5-2013).** Motion was made by Denny Mumaw and seconded by Nichol Hohenbrink to approve the 2013 Appropriations Modifications of an increase to General Fund, Library Materials account by \$4,500.00 and an increase Summer Reading Club Fund, Purchased Services and Supplies by \$210.00 and \$231.00 respectively. All voted yes on the roll call vote.
- H. The Board discussed the cornerstone that is still in place at the old Library building on North Thomas Street. The Board concluded that we should make the new owners of the building aware of the existence of the cornerstone and let them decide what to do with it.

REPORT OF BRANCHES AND FRIENDS. Judy Ruen commented that several PCDL Friends members had met about the October craftshow and that currently 40 booths had been purchased by vendors.

COMMENTS FROM INDIVIDUAL BOARD MEMBERS.

Nichol Hohenbrink commented that her children were very happy with the Summer Reading Club program. Dale Nienberg commented that the butterfly program will start July 17th. Paulette Smith asked about attendance at the Master Gardeners program.

COMMENTS FROM THE PUBLIC. None

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ADJOURNMENT. There being no further business the meeting was adjourned at 5:44 p.m., on motion by Beth Myers. The next regular board meeting will be held on Tuesday, August 20, 2013, at 4:30 p.m. at Ottawa Library Location.

Secretary

President