

**Minutes of a Special Meeting of the Board of Trustees of Putnam County District Library
held at Putnam County District Library, Ottawa, Ohio 6:30 p.m., March 29, 2016**

Board: Donna Laubenthal, Paulette Smith, Denny Mumaw, David Burkhart, and Anna Horstman

Administration: Kelly Ward, Director and Nancy Stauffer, Fiscal Officer

Public: Donald Schroeder

PLEDGE OF ALLEGIANCE

- A. **EXECUTIVE SESSION.** Motion was made by Paulette Smith and seconded by David Burkhart to adjourn into executive session at 6:30 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing. All voted yes on the roll call vote.
- B. **EXECUTIVE SESSION.** Motion was made by Denny Mumaw and seconded by Donna Laubenthal to come out of executive session at 6:39 pm. All voted yes on the roll call vote.
- C. **HIRE BRANCH COORDINATOR.** Motion was made by David Burkhart and seconded by Paulette Smith to promote Anne Schroeder to the position of Branch Coordinator for the Fort Jennings, Ottoville, and Kalida Library Locations effective April 18, 2016 at \$14.00 per hour and approximately 28 hours per week. All voted yes on the roll call vote.

ADJOURNMENT. There being no further business the meeting was adjourned at 6:41 p.m., on motion by Denny Mumaw. The next regular board meeting will be held on Tuesday, April 19, 2016, at 6:30 p.m. at Ottawa Library Location.

Secretary

President